

NEWZIK USER GUIDE

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FAQ

I do not see my scores in my Library and/or Setlist menus, why?

When you launch Newzik and log in to your account, it might take some time for your Library to load (and appear) on your device. You will see a download indicator (cloud pictogram) on the left menu bar. This indicator tells you that your data is being downloaded from our server. Please wait until it disappears to use your Library.

If you do not see all your music files after the cloud indicator disappears, you can try to kill and reopen Newzik.

How can I be sure that my music and edits are saved?

When you are connected to the Internet, we automatically back up all your content on our server meaning that you will be able to recover it from any iOS device with your email and password.

If you work offline, we will save all your edits on our server once you retrieve an internet connection.

If you log out of your account, we will send you a pop-up alert if your edits are not fully saved on our server, recommending you to wait full synchronization before logging out.

Why do I need to create an account?

Creating an account lets you save all your content on our cloud. This way, you can always recover all your content from any iOS device.

Can I use Newzik offline?

Sure! Once you have loaded all your content on your iPad or iPhone, you can use it offline. You can go on creating, editing and reading your Pieces: all these changes will be saved on the cloud once you retrieve an Internet connection.

Be careful: if you made some offline modifications, do not log out or delete the app before having synchronized your account with an Internet connection.

What if I see a bug or a freeze?

If you notice a bug or strange behavior into the app, you can try to kill and reopen the app.

If the problem persists, please write an email at contact@newzik.com detailing the bug with an associated screenshot (when relevant). Thank you in advance!

I use a Bluetooth foot pedal. Why does my keyboard not show up?

Some pedal models are recognized as keyboards by the iPad or iPhone and then lock the direct access to the iPad virtual keyboard. To force your iPad or iPhone keyboard, please follow the instructions below depending on your pedal model:

- *AirTurn BT-105 or BT-106:* press the red power button.

- *AirTurn PED*: press the keyboard button on the PED device.
- *PageFlip Firefly and Cicada*: press the currently selected mode button (*button with the blinking red light below or next to it*).
- *IKMultimedia and iRig BlueTurn*: Press and hold the left (“up” arrow) pad for three seconds.

My pedal is not turning my pages, what should I do?

First, you need to check that:

- Your pedal is turned on
- Your pedal is connected and paired with your iPad or iPhone
- You have selected your right pedal model in Newzik page turns parameters.

If you answer yes to these 3 points, you can try to kill Newzik and reopen it.

If the problem still occurs, please visit the pedal manufacturer’s website or write to us at contact@newzik.com.

I cannot transpose my score, why?

With Newzik, you can transpose MusicXML scores and TXT lyrics and chords files. PDF are static images so you cannot transpose them.

I do not find the answer to my question here, how can I do?

You just have to contact us at contact@newzik.com. We always try to be super-reactive to bring you the most appropriate answer.

GETTING STARTED

Install the Application

To download the application on the AppStore, click [here](#).

Downloading Newzik requires iOS9 or above.

Create a Newzik account

With an email address: when you launch the application, you can create an account with an email address, a password and a username. You will immediately receive a confirmation email. You are now an official member of the Newzik family!

With Facebook: you can also create an account with Facebook. Click on “Connect with Facebook” to enjoy all the Newzik features.

Creating an account is necessary so that your content is always backed up on our cloud. This way, you can recover your content on any iOS device!

NB: You can also access the application without any account by clicking on “Join a Band Session” at the bottom of the login page. This will allow you to follow a Band Session as a guest user but you will not have access to all our main features.

Data synchronization and back-up

At Newzik, our motto has always been “safety first”. We think preserving your music files is the top priority because we know you gave a lot of energy to build your digital library. That is why in our app, your whole content is saved on the cloud and accessible from anywhere.

You can then install Newzik on every iPad or iPhone and instantaneously recover all your music.

When your data are syncing on your device (download or upload), you will see a cloud pictogram at the bottom left of your Library window. When the pictogram disappears, it means that your Library is operational and saved on our server.

Organization of your Library into Newzik

Here is a quick overview of your musical content organization in Newzik:

1. Newzik is your personal **digital library**
2. From your library, you can create **Setlists**
3. Into these Setlists, you can add **Pieces**.
4. In each Piece, you can add as many **files** as you want. For instance, you can have all the individual parts of the same Piece gathered altogether in one Piece.
5. For each part, you can add **audio or video accompaniments**.

Said differently, Pieces in Newzik are folders in the which you can import - and display - an infinite number of files relating to this Piece.

IMPORT

Accepted formats

In Newzik, you can import a wide array of file formats among which:

- **Sheet Music:** PDF, MusicXML, MXL and TXT
- **Audio Files:** MP3, AAC, MIDI, WAV, M4A, AIFF, ALAC, FLAC
- **Video Files:** MOV, MP4, M4V... and even Youtube videos (see below "*Import a Youtube Video*").

Import your own content from Dropbox or Google Drive

Click on the "Import" menu that is situated on the main menu bar and then choose Dropbox or Google Drive.

After logging in to your Dropbox or Google Drive account, you can navigate into your folders to select all the material you would like to import into your Library.

You can select as many files as you want at the same time. After having selected your files, click on Next; you will then see a question: "*Do these files belong to the same piece?*"

- If you answer YES, all the files you selected will be gathered in a single Piece
- If you answer NO, we will create one Piece per file in your Library. *For instance, if you had selected 6 PDF in your Dropbox, we will create 6 pieces – each one containing one PDF.*

If you want to switch account or just log out of Dropbox or Google Drive, you can swipe on the Dropbox or Google Drive cell and click on "Log out".

Note: We will also be compatible with iCloud and Box very soon.

Import your own content via an email or an external app

From your mailbox or any other app, you can bring files to your Newzik Library.

You just need to click on the file and choose “Open with Newzik” or “Copy to Newzik” (*wording depends on the app you are using*). You will automatically be redirected to Newzik and will have a choice:

- Creating a new Piece with this file
- Adding this file to an existing Piece

Import content from IMSLP

[IMSLP](#) is the largest online database of Public Domain Sheet Music. Newzik worked with their team to let our users **access the IMSLP database directly from the Newzik app**. To access the IMSLP database, go to the “Import” icon from the main menu bar and choose “IMSLP – Free Classical Scores”

To look for content, you just have to type what you look for in the search bar and we will display the results. You can then navigate into IMSLP results and select the files you want exactly like with Dropbox or Google Drive.

Note – if you are not an IMSLP subscriber you will have two restrictions like on the official website:

- *you need to wait 15 seconds before launching your download*
- *you cannot select more than one file per session*

To bypass these limitations, you can login to your IMSLP [paying account](#).

Add additional scores in a Piece you already created

Once your Piece is created, you can always go on importing content in it. From the Parts section in the top bar of your Piece, click on the “+” pictogram that will redirect you to the import menu you already know. All your selection will be imported in your current Piece.

Add an audio or video file to your Piece

In any Piece, you can add as many audio or video files as you want by clicking on the “+” pictogram in the audio / video menu situated on the bottom bar. You will be able to play these audio or video files while reading (or working on) your score.

To activate an audio or video file in your Piece, click on the little audio / video pictogram that is situated on the bottom bar and select the audio or video file you want to play.

To know more about all you can do with audio and video files (synchronization with scores, tutorial creation, MIDI management,...), see below “*Extra tools*”.

Add a YouTube Video to your Piece

In addition to video files import, we have integrated a YouTube feature letting you import Youtube videos in your Pieces. To add a YouTube video to your Piece, click on the audio / video pictogram situated on the bottom bar, click on “+” and then choose YouTube. You can search the YouTube database and select the video you want to import.

THE LIBRARY

General

The Library is the first icon from the main menu bar. Here are situated all your Pieces. You can always access all of them, search a specific Piece via our search bar, and filter them by Favorites.

Piece Details

If you swipe from right to left on the Piece cell, you can access the **Piece Details** from the which you can see all the files that are present in your Piece, in which Setlists your Piece is present and do some actions listed below.

Note: You can also access the Piece Details section from your score if you click on the Features icon at the top right of your score and then choose "Piece Details".

Add a Piece to a Setlist

If you click on "Edit" at the top right of this section, you will be able to select Pieces and then, after clicking on "Action" at the bottom right, choose "Add to Setlist".

Duplicate a Piece

If you click on "Edit" at the top right of this section, you will be able to select Pieces and then, after clicking on "Action" at the bottom right, choose "Duplicate".

Delete a Piece

If you click on "Edit" at the top right of this section, you will be able to select Pieces and then, after clicking on "Action" at the bottom right, choose "Delete". You can also delete your piece from your "Piece Details" (*see above "Piece Details"*)

Add a Piece to the Favorites

When you are in your Piece Details, click on the little star to add this Piece to your Favorites – the star becomes orange. To remove it from the Favorites, click again on the star – it becomes white.

Export / Print your Piece

To export your Piece as a PDF document, click on the sharing Pictogram (*arrow in a square*) in the Piece Details and choose "Export to PDF". *To know more about this feature, please refer to the "Sharing and Collaborating" section below*

Send your Piece

To send a Piece to someone else, click on the sharing Pictogram (*arrow in a square*) in the Piece Details and choose "Send via Email". *To know more about this feature, please refer to the "Sharing and Collaborating" section below.*

SETLISTS MANAGEMENT

What is a Setlist?

A Setlist is a list of Pieces. These Setlists can be "regular" or "collaborative". In this section, we will focus on regular Setlists only. To know more about collaborative Setlists, please refer to the "Sharing and Collaborating" section below.

To access the list of your Setlists, click on the "Setlists" icon in the main general menu.

Create a Setlist

To create a Setlist, click on the “+” button at the top of the Setlists section.

Organize your Setlists

Your Setlists can be ordered alphabetically but you can also order them manually. To do so, click on the “custom” filter, and then click on “Edit”. You will then be able to drag and drop your Setlists to rearrange this list the way you want.

Add Pieces to your Setlist

To add existing Pieces to your Setlist, click on the “+” icon in the Setlist header to search your Library and add the Pieces you want to your Setlist.

Note: When you create a Piece from the general import, we will always offer you the possibility to directly add this new Piece to one or several Setlists

Rename your Setlist

To rename your Setlist, click on “Edit” in the Setlist header and change your Setlist name.

Sort your Pieces in your Setlist

Your Setlist Pieces can be ordered alphabetically but you can also order them manually. To do so, click on the “custom” filter in the Setlist header and then click on “Edit”. You will then be able to drag and drop your Pieces to rearrange this list.

Remove and delete Pieces from your Setlist

If you swipe from right to left on the Piece cell, you can click on “Remove” and then choose if you want to remove this Piece from your Setlist OR delete it permanently from your Library.

Move Pieces from one Setlist to another

In the Setlist header, click on “Edit” and select your Pieces. Then, click on “Action” at the bottom right and choose “Move to another Setlist”.

Add Pieces from one Setlist to another

In the Setlist header, click on “Edit” and select your Pieces. Then, click on “Action” at the bottom right and choose “Add to another setlist”.

Print / Export your Setlist

To export your Setlist as a PDF document, click on the sharing Pictogram (*arrow in a square*) and choose “Export to PDF”. *To know more about this feature, please refer to the “Sharing and Collaborating” section below*

Send your Setlist

To send a Setlist to someone else, click on the sharing Pictogram (*arrow in a square*) and choose “Send via Email”. *To know more about this feature, please refer to the “Sharing and Collaborating” section below.*

Delete a Setlist

To delete a Setlist, swipe from right to left on the Setlist cell and click on “Delete”. This action will delete your Setlist **BUT all its Pieces will remain in your Library menu.** You can also directly click on the trash icon in your Setlist header.

OPENING YOUR PIECE

Screen areas of your Piece

If you click on your Piece name, it will open it on your iPad or iPhone. This score will be your play zone in which you will be able to activate a very large number of features and parameters.

This screen is divided into three “invisible” zones from left to right:

- The left and right zones are used to turn your pages. Clicking in these zones will make you go to the previous or next page
- The zone in the center is dedicated to make the menu bars appear – If you click in the middle of your score, you will see the top and bottom bars appearing / disappearing.

Top bar menus

If you want to close your Piece, you just need to click on the “x” icon at the top left of your Piece.

In the middle of this bar, you will have access to all the parts of your Piece. You can access any part by clicking on it, and click on edit to re-order or rename your parts.

At the right of this top bar, you have access to all the features (annotations, page turn, etc.). We call this menu the “Features Menu”. Details on all these features are given in the specific sections below.

Note: in this Features Menu, several features will be available for some score formats only. For instance, the transposition feature will not be available if you display a PDF score. If you want to know more about the features that are available for each format, you can click on the “?” pictogram at the top of the Features menu.

Bottom bar menus

From left to right:

The first icon is a Setlist pictogram – Click on it to directly go to another Piece of your Setlist.

The Previous / Next arrows are also dedicated to helping you navigate into your Pieces – If you click on the left (*respectively right*) arrow, you will be redirected to the Previous (*respectively Next*) Piece of your Setlist.

Then, the audio / video pictogram lets you manage your audio / video files. If you open it, you will be able to select the audio or video files you want to play, and add new audio / video files.

The Play button launch your audio or video track (*this button is visible ONLY when an audio or video file is activated in the audio / video popover*).

The Play Bar represents the timeline of your audio / video file (*this Play Bar is visible ONLY when an audio or video file is activated in the audio / video popover*).

Finally, you have access to a metronome. If you want to know more about our homemade metronome, please refer to the “Other Tools” section below.

PAGE TURN

Manually

As written above, once in a Piece, your screen is divided into three “invisible” zones from left to right:

- The left and right zones are used to turn your pages. **Clicking in these zones will make you go to the previous or next page**
- *The zone in the center is dedicated to make the menu bars appear – If you click in the middle of your score, you will see the top and bottom bars appearing*

You can also scroll *left / right* and *right / left* on your screen to go to previous or next page. Finally, you can also scroll *bottom / up* or *top / down* into your score to navigate into your Part. This will be particularly relevant for MusicXML and .TXT scores.

Bluetooth Foot Pedal Page Turn

Newzik is compatible with all the standard foot pedals. If you want to know more about your foot pedal specificities, you can refer to the relative User Guide that you can find on your pedal manufacturer’s website.

i) Activate your pedal

Here are all the steps to activate your pedal:

- Turn on your pedal
- Activate the Bluetooth in your iPad or iPhone settings and pair up your pedal
- From the main menu of Newzik, click on the “Settings” icon and select your pedal model. You can also access to the page turn features directly from your score in the Features Menu.

You can now turn your pages with your pedal! Newzik will save your pedal settings until you switch to another page turn mode.

If your pedal is an iRig Blueboard, please note that you need to download the dedicated iRig Blueboard app on the AppStore and pair your pedal through it. Into Newzik, you will then be able to assign specific actions like “go to next Piece”, “play the audio”,.... To assign these actions, after having chosen “iRig BlueBoard” in the page turn parameters, click on “Midi Settings” and set your actions – click on the action you want to assign and then press the selected button on your pedal. The good reference of the MIDI event will appear on your screen.

ii) Foot Pedals and Keyboard accessibility

Some pedal models are recognized as keyboards by the iPad or iPhone and then lock the direct access to the iPad virtual keyboard. To force your iPad or iPhone keyboard, please follow the instructions below depending on your pedal model:

- *AirTurn BT-105 or BT-106*: press the red power button.
- *AirTurn PED*: press the keyboard button on the PED device.
- *PageFlip Firefly and Cicada*: press the currently selected mode button (*the one with the blinking red light below or next to it*).
- *IKMultimedia and iRig BlueTurn*: Press and hold the left (“up” arrow) pad for three seconds

Motion Detection Page Turn

This feature allows you to handle page turn knocking on your table or your stand. To use this feature, choose “Motion Detection” in the general parameters or directly in the page turn features menu from your Piece.

In the Motion Detection settings, you can choose between a manual or an automatic detection (***we advise you to use the automatic one***) and between a stable or instable surface.

Everything is managed with a color code:

- When the arrows on the right of your score turn into **red circles**, it means “Wait”.
- When the arrows on the right of your score are **green**, knocking will turn your page **forward**
- When the arrows on the right of your score are **red**, knocking will turn your page **backward** (you will be proposed to go backward just after a move forward in case you made a wrong move)
- When the arrows on the right of your score turn into **red squares**, it means “Inactive”.

Note: this feature is mostly experimental and will be enhanced in the future.

Slow scroll

In the parameters, you can activate the Slow Scroll feature. Your page turn and page scrolling will then be... slower!

Scrolling by line

On MusicXML and .TXT Pieces, you can activate the “Scrolling by line” parameter. If you do so, your page turn will be done line by line (instead of page by page).

“Next Piece after last page”

If you activate this parameter, you will automatically be redirected to the next Piece of your Library / Setlist when you turn the page on the last page of a Piece.

ANNOTATIONS

Access the annotation mode

In Newzik, you can annotate **PDF** and **MusicXML** scores. To access the annotation menu, you can either go to the Features Menu at the top right of your Piece top bar and choose “Annotate”, or **click on your score with two fingers (shortcut)**.

To quit annotation mode, you can click on “Done” or also **click again on your score with two fingers**. When you quit this mode, all your annotations are automatically saved.

Annotation Tools

Our annotation palette is made of several tools. From left to right:

i) Symbols

Click on the “b/#” icon to open the symbols popover. You can choose the size and color of your symbol easily, and then choose the symbol you want to add to your score. Once you have selected your symbol, click outside of the popover to close it, and then put your finger where you want to place this symbol. If your finger remains placed on the screen, you will see a magnifying glass that helps you put your symbol with a greater precision.

ii) Pencils

If you click once on the Pencils icon, it will automatically select a pencil. If you click again on this same icon, it will open a window in the which you can choose the color and size of your digital pencil. After clicking outside of this popover, you will then just have to draw your annotation wherever you want.

iii) Highlighters

If you click once on the Highlighters icon, it will automatically select a highlighter. If you click again on this same icon, it will open a window in the which you can choose the color and size of your digital highlighter. After clicking outside of this popover, you will then just have to draw your annotation wherever you want.

iv) Text

If you click once on the Text icon, it will automatically select a black font. If you click again on this same icon, it will open a window in the which you can choose the color and size of your digital Text tool.

To add a text box to your score, click on your score and write your text. You will see appearing a left bubble and a right bubble: the left bubble will let you move this annotation elsewhere in your page, while the right bubble will help you enlarge / shorten your text box.

v) Eraser

If you select it, just click on the annotations you want to remove.

vi) “Hand” / Edit your annotations

Selecting this tool will help you select an annotation and move / enlarge / delete it. If your “Hand” tool is activated, click on any annotation to select it. You will then notice a red square around your annotation. You can now move it with one finger, enlarge / shorten it with two fingers, or delete it clicking on the little trash icon.

Note: if you do not manage to select or erase an annotation, check if this annotation belongs to your active layer (see below “Annotation layers”).

vii) Undo / Redo

On the left of the annotation top bar, you will see undo / redo arrows. If you click on “undo”, it will cancel your last annotation. If you click on “redo”, it will make it come back again.

viii) Page Turn

To turn your pages while in annotation mode, use the left and right arrows that are on the sides of your score. If you use a foot pedal, you can also use it while annotating.

Annotation layers

On the top right of the annotation mode top bar, you will find a pictogram that represents three “layers”.

On the same score, you will be able to create several layers that you can activate / un-activate whenever you want. For instance, you can create a layer called “bowings” (in the which you draw your bowings) and another one containing your “personal annotations”. You can then display one of them, both or even none of them.

- To create a layer, click on “Create Layer”.
- To edit a layer, click on it in the layer popover. If it is green in your list, it means that the annotations you are about to make will be saved in this layer (*you will then notice, while annotating, that the name of the active layer is written at the top right of your score in a grey square*)
- **To make a layer visible on your score**, click on the eye pictogram in the popover to make it “full”.
- **To hide a layer on your score**, click on the eye pictogram in the popover to make it “empty”.
- To delete a layer or edit its name, click on “Edit” in the layers popover.

Deleting Annotations

You have several ways to delete annotations:

- i) Use the “undo” arrow to cancel an annotation you just made
- ii) Activate the “Hand” tool, select your annotation and click on the small trash
- iii) Use the eraser
- iv) Delete a layer from the layer popover (it will automatically delete the layer and all the annotations that were saved inside) by swiping right / left on the layer cell
- v) Click on the trash icon at the top left of the annotation top bar. You have a choice between deleting the annotations on the current page or all the pages of your score. **Only the annotations of your active layer will be deleted.**

Apple Pencil features

If you use the Apple Pencil, you will find some powerful tools into Newzik:

- While in a Piece, you just have to touch your screen with your Apple Pencil to enter the annotation mode.
- You can lay your hand on your screen and write at the same time with the Pencil

MusicXML Annotations specificities

When you annotate a MusicXML score, it will automatically lock the smart zoom that reorganizes your bars and transform your MusicXML file into a PDF-like score. If you want to recover this smart zoom, you need to delete your annotations or duplicate your part from the Parts popover.

PDF Tools

Crop

With Newzik, you can crop any PDF score to remove its margins and optimize its zoom. To do so, click on the Features Menu and choose “Crop”.

To crop one page, **zoom and move your page with two fingers**.

To navigate into your pages, you can use the right / left arrows or the miniatures that are at the bottom of your screen.

Once your cropped one page, you have the possibility to **apply this zoom level to all your other pages in your score**. To do so, click on “Apply to all” at the top of your screen. You can then navigate into your pages to see how all your pages were cropped. **If you want to re-crop only one page**, you just have to go to this page and crop it the way you want.

If you want to un-crop all your pages, you can click on “Reset All” at the top left of your screen.

Once you finished cropping your document, click on “Done” to go back to your score.

Sepia Mode

You can apply a Sepia filter to your score – go to the PDF Display Settings and activate the Sepia feature. You can also play with the luminosity of your iPad / iPhone to get a better display.

Landscape Mode – Scroll Mark

While in landscape mode, we added a discrete “scroll mark” that will help you remember where you turned the page.

If you want to use it, go to the Page Turn parameters and activate the “Scroll Mark” feature.

Landscape Mode – Double Page

While in landscape mode, you can choose to display two pages. To do so, go to the PDF Display Settings and activate the “Landscape Double Page” feature.

External Display

If you connect your iPad or iPhone to an external screen via HDMI, you will discover that we automatically display two pages on your external screen for a better experience.

What’s coming next?

In a short future, you will have access to the following features in Newzik:

- Bookmarks
- Pages duplication, reordering and rotation

INTERACTIVE MUSICXML SCORES FEATURES

Smart Versioning

When you import a MusicXML score, Newzik will automatically generate the individual parts. To access these solo parts once in the score, click on the Parts popover at the top of your screen and select your right part.

Smart Zoom

If you zoom on a MusicXML score, you will notice that we automatically resize all your score. Zoom or un-zoom with two fingers to experience this feature.

Transposition

Once in your score, go to the Features Menu and choose “Transposition & Tracks”. You can play with our Transposition wheel to choose your destination key – your score will be instantaneously transposed!

Note: when you transpose a part in a MusicXML score, it does not automatically transpose the other parts.

Tracks Selection

If you go to “Transposition & Tracks” via the Features Menu, you can select the staff you want to display. You can then activate or un-activate lyrics, rehearsal marks, other musician parts, etc.

Example: you are Violin 1 in a string quartet and would like to see the cello part while playing. You can then activate the cello part in your score.

MIDI generation

When you import a MusicXML score, Newzik automatically generates a MIDI file in your Piece. To know more about MIDI tracks management, see below “Other tools”.

Score VS Chart Display

If your score contains chords, you can choose your display between Score and Chart. To do so, go to the MusicXML Display Settings and choose the display you prefer.

Sepia Mode

If you want to apply a Sepia filter to your score, go to the MusicXML Display Settings and activate the “Sepia” feature. You can also play with the luminosity of your iPad / iPhone to get a better display.

Landscape Mode – Scroll Mark

While in landscape mode, we added a small “scroll mark” that will help you remember where you turned the page.

If you want to use it, go to the Page Turn parameters and activate the “Scroll Mark” feature.

Optimization of scores writing in your notation software

If you want to use MusicXML scores, it requires that you respect some guidelines in the notation software you use.

Chords

If you want your chords to be displayed nicely in Newzik, here are some friendly tips:

- Never write a chord as “text” in your editor. To insert a chord, go to the “text” menu and choose “chord symbol”.
- If a chord is highlighted in red in your score (or, in Finale, if you get a pop-up), it means that the editor does not recognize it (and Newzik won’t neither). You will need to move or rewrite this chord in your score.
- Diminished chords: use the symbol “°” and not “O” or “0”. C° is correct, C0 isn’t.
- Respect the order of the elements in your chord. For instance:
 - do not write Bb7dim, but Bbdim7
 - do not write B13(9b), but B13(b9)
- We advise you to always rewrite your chords instead of using the “%” repeat sign.
- If you write too many chords in a bar, some of them will sometimes be considered as comments or text. Tips: enlarge your bar!

Instruments tracks

Once you create an instrument track in your editor, choose the good instrument from the beginning. You will avoid some common mistakes linked to transposing instruments.

If you observe that a track is transposed in Newzik against your will, this can be the origin of the problem. To change the instrument:

- select the track
- click on “change” in the “Home” menu
- choose the right instrument

Repeat signs

Newzik will not display your repeat signs if your original MusicXML score contains mistakes. Thus, if you observe an error message linked to repeat signs when you import your MusicXML score into Newzik, check the repeat signs in your original score. For instance, if you open a repeat sign without closing it, Newzik will not display it at all.

For more information on how to use Sibelius correctly, you can refer to their dedicated User Guide:

<http://hub.sibelius.com/download/documentation/pdfs/sibelius713-tutorials-fr.pdf>

For Finale, you can check right here:

<http://www.finalemusic.com/UserManuals/Finale2014Win/Content/Contents.htm>

If you experience any issue relating to MusicXML import, you can contact us anytime at contact@newzik.com. We will be more than happy to help!

LYRICS AND CHORDS (.TXT) FEATURES

Importing a Lyrics & Chords file

The easiest way to import your Lyrics & Chords files is to have them already prepared on your computer.

Open a Word document, write your Lyrics & Chords, then “save as” as text format. Please note that the text code must be “Unicode UTF 8”. You can also use any other Text Editor. Then organize them in your Dropbox or Google Drive account and massively import them into Newzik.

Create a Lyrics & Chords directly from Newzik

In the Import menu, choose « Create Lyrics and Chords ». You can now write your lyrics and your chords directly in the editor.

Lyrics & Chords edition

Click on “Edit Lyrics” in the Features Menu to edit your Lyrics and your Chords.

Chords writing rules

To have your chords recognized by Newzik, you need to respect a single rule: **one line for text, one line for chords**. In this case, the chords will be highlighted in blue and you will be able to transpose them and see the right fingers’ positions on a fretboard or keyboard by clicking on them.

Chords Transposition

To transpose your chords, go to the “Transposition” menu in the Features Menu.

To choose if you want to display chords on a fretboard or a keyboard, click on the “Display settings” button from the Features Menu.

SHARING AND COLLABORATING

Send a Piece

You can send your Pieces via email to anyone that uses Newzik. To do so, while in the Piece Details, click on the sharing icon (*arrow in a square*) and choose “Send via email”.

Your recipient will then receive an email. He will just need to click on “Open in Newzik” to import this Piece.

In this case, if a recipient makes any edits in the Piece, **it will only be taken into account in his own setlist view and not have any impact on other accounts**. If you want to collaborate on a Piece with your fellow musicians, see below “Collaborative Setlists”.

Send a Regular Setlist

You can send your Setlists via email to anyone that uses Newzik. To do so, while in a Setlist, click on the sharing icon (*arrow in a square*) and choose “Send via email”.

Your recipient will then receive an email. He will just need to click on “Open in Newzik” to import this Setlist.

In this case, if a recipient makes any edits in the Setlist, **it will only be taken into account in his own Setlist view and not have any impact on other accounts**. If you want to collaborate on a Setlist with your fellow musicians, see below “Collaborative Setlists”.

PDF Export / Print

Newzik offers you the possibility to export a Piece or a Setlist in PDF to take your content outside of Newzik. In your Piece Details or in your Setlist, click on the sharing Pictogram (*arrow in a square*) and choose “Export to PDF”.

We then create a single PDF document gathering all your Piece (or Setlist) scores including all the parts and annotations.

In the future, you will have more control on the exported PDF (un-activate the annotations, choose a single part to export, etc.). We are working on it...!

Collaborative Setlists

What is a Collaborative Setlist?

This feature has been built for musicians that want to collaborate on a Setlist. When a Setlist is shared between several musicians, **all the edits that are made by one musician are replicated in real-time in the Setlist of the other musicians.**

For instance, if two (or more!) musicians share a Collaborative Setlist:

- When one musician adds a Piece to the Setlist, all the other musicians will be notified and have access to this Piece from their own Library
- When one musician adds parts to a Piece in the Collaborative Setlist, all the other musicians will be notified and have access to these parts from their own Library
- When one musician adds annotations on a part, all the other musicians will be notified and have access to these annotations from their own Library
- Etc.

There are many usage scenarios. For instance:

- **You are head of violin 1 section in an orchestra.** You mark your bowings on your score – all the musicians sharing this Violin 1 part will receive these annotations in real-time
- **You play in a Wedding Band.** You can share a Setlist to your Band and ask all the members to add their own Pieces in the Collaborative Setlist so that everybody can have access to these Pieces

To share your updates in real time, all the devices need to be connected to the Internet.

Create a Collaborative Setlist

You have two ways to create a collaborative Setlist:

- i) **Create a Collaborative Setlist from scratch** – in your Setlists list, click on “+” and choose “create a Collaborative Setlist”. You can then add existing or new Pieces inside
- ii) **Turn a Regular Setlist into a Collaborative Setlist** – in your Setlist Details window, click on the sharing pictogram and choose “Make it Collaborative”.

Important note: *When you add a Piece to a Collaborative Setlist (or when you Make a Regular Setlist collaborative), we automatically duplicate your Pieces in your Library. This way, if someone makes edits on your Piece in your Collaborative Setlist, you will always be able to access your original Piece from your Library menu. **Collaborative Pieces are not present in your Library but only in your Collaborative Setlists.***

Send a Collaborative Setlist

To Send a Collaborative Setlist to other musicians, click on the sharing pictogram and choose “Share by Email”. Your recipients will then receive an email. They will just need to click on “Open in Newzik” to import this Setlist. From this moment, this Setlist is shared and anybody’s edits (annotations, new Pieces, ...) will be seen by the others.

Share annotations with your fellow musicians

There are two scenarios:

- i) You work on a Collaborative Piece and your musicians are at the same time on this Piece on their own device: **to make the edits appear, they need to close the Piece, wait for the synchronization to be made (cloud indicator on the left menu bar), and then reopen the Piece.**
- ii) You work on a Collaborative Piece and your musicians are not on this Piece now: they will then recover all your edits once they come back to this Piece

If you want to optimize your experience with Collaborative annotations, we advise you to create layers. For instance, you can create a “Personal Annotations” layer on a Piece for your own usage and a “Collective Annotations” layer that will be used by other musicians that share the Piece. To get more details about Layers management, you can refer to the Annotations section above.

Delete a Collaborative Setlist

To delete a collaborative Setlist, you can either click on the trash icon in the Setlist header, or swipe on the Setlist cell in the Setlists list.

When someone deletes a Collaborative Setlist, it is not deleted from other musicians’ libraries even if this is the initial owner that deleted it.

Our next developments on Collaborative Setlists

We are currently working on several improvements on our Collaborative Setlists:

- **Information on musicians that share the Setlist:** very soon, we will implement a window summarizing who is using the Collaborative Setlist
- **Access Rights & Control:** a Collaborative Setlist owner will be able to define several levels of access rights (read only, read + edit, no access, etc.) for annotation layers, Pieces deletion, etc. in Collaborative Setlists.

Band Mode

The Band Mode enables musicians to connect their devices (iPhone and/or iPad) together using Wifi and to **share material in live**.

To create a session in the Band menu, click on “I lead”. It will open a session with an associated number. If a musician wants to join the session, he needs to click on “I follow” and or choose the number of the leader session. The devices will then be connected.

Notes:

- *You need to be connected to the same Wi-Fi network to use this feature.*
- *Make sure that the connected devices hold distinct Newzik accounts.*

As a leader, you can also directly open a session from a Piece – click on the Features icon on the right-top corner, click on the Band pictogram and then on “Open a session”.

When you follow a leader, you can choose a part that is different from your leader’s. For instance, in an orchestra, the leader (the conductor) has the full score on his screen and each musician can display his own part (violin, piano, etc.).

When you are a player and follow a leader, you can choose between automatic and manual page turn.

- When in **automatic mode**, your screen will scroll when your leader scrolls and the advancement bars will be synchronized on the screens. To use this function, the versions need to be *compatible**. For conductors, it brings more security: you are now sure that your musicians are at the good bar!
- When in **manual mode**, you are free to turn the page at the speed and frequency you prefer. But when the leader changes the Piece, your screen will follow and display the new Piece.

**Let’s take the example of a MusicXML file containing 2 staves: a trumpet staff, and a violin staff. The conductor, that is leading the session, will have a version containing the two staves. The trumpet player will have a version with the trumpet staves only, and the violinist a version with the violin staves only. In this example, the three versions (conductor, trumpet, violin) are perfectly compatible. Conversely, two different PDFs in a Piece are not compatible.*

If you want to avoid download latency for your followers, there is something you can do that will make your experience fantastic: before opening a Band session, prepare the content you want to share, add it to a Collaborative Setlist and **share this Setlist with your musicians via email**. This way, when you are in your band session with them and go to a specific Piece, these Pieces will instantaneously open in your followers’ screen with 0 latency. Besides, your musicians can **pre-activate their part** (= select their own part in the Parts popover) in all the Pieces of the Collaborative Setlist – when the leader opens a Piece, all the musicians will automatically see their good part on their screen!

EXTRA TOOLS

Metronome

This feature is currently under construction and will be available very soon!

Synchronization

This feature allows you to synchronize a score with an audio file or a video. For what purpose?

- Synchronize an audio/video with a MusicXML score to make the slider move at the “real” tempo and create play-alongs or tutorials
- Synchronize an audio file with a Lyrics and Chords file to create a karaoke version

File formats that can be synchronized together:

- MusicXML + audio
- MusicXML + video
- Lyrics and Chords (txt) + audio
- Lyrics and Chords (txt) + video

How to make a synchronization?

The first thing to do is to activate two compatible files (*see above*) in your Piece.

Then, open the Features menu on the top-right of the Piece and click on “Synchronization”.

To begin synchronizing, click on Play to start the music. **Create synchronization points by tapping on the note/lyric at the appropriate time.** The more you add synchronization points, the more your synchronization will be precise.

For greater precision, you can also add points while in pause. For instance, if you are synchronizing a song with a high bpm, you can pause your audio at the exact time you want and then add your corresponding point.

Please note that when you generate a MIDI from an imported XML file, the two files are automatically synchronized.

To erase your synchronization points, click on the little trash icon.

MIDI management

You can import MIDI files into Newzik. Besides, when you import a MusicXML score into Newzik, we automatically generate a MIDI file in your Piece. If you go to “Transposition & Tracks” in the Features Menu, you can click on the MIDI filter and then mute instruments and make your own balance.

EDITING YOUR ACCOUNT

Change your password

In the account menu, click on “Edit my account” and then on “Change my password”.

Log out

In the account menu, click on “Log out”.

Be careful: before logging out, make sure that your recent edits have been synchronized on the cloud. If you made some edits while being offline, you need to wait to recover an Internet connection before logging out. If your edits are not completely saved on the cloud, you will get an alert message while clicking on “Log out”.

Delete your Account

Even if we are very sad to see you leaving us, you can decide to delete your account. In the account menu, click on “Edit my account” and then on “Delete account”. This action is not reversible, all your content will be deleted from our server.